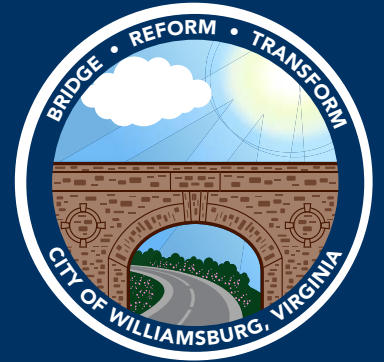




# FY 2022 ADOPTED BUDGET CONTENTS



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# FY2022 CITY OFFICIALS

## CITY COUNCIL



**DOUGLAS G. PONS**  
MAYOR



**W. PAT DENT**  
VICE MAYOR



**EDWARD F. MASLIN**  
MEMBER



**BARBARA L. RAMSEY**  
MEMBER



**CALEB T. RODGERS**  
MEMBER

## OFFICIALS

**ANDREW O. TRIVETTE**  
**VACANT**  
**CHRISTINA SHELTON**  
**SANDI FILICKO**  
**BARBARA DAMERON**  
**MARK A. BARHAM**  
**DANIEL G. CLAYTON**  
**SEAN DUNN**  
**DAVID EAGLE**  
**ROBBI HUTTON**  
**CAROLYN A. MURPHY**  
**WENDY EVANS**  
**MICHELE MIXNER DEWITT**

City Manager  
Assistant City Manager  
City Attorney  
Clerk of Council  
Director of Finance  
Director of Information Technology  
Director of Public Works  
Police Chief  
Fire Chief  
Director of Recreation  
Director of Planning & Codes Compliance  
Director of Human Services  
Economic Development Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Williamsburg  
Virginia**

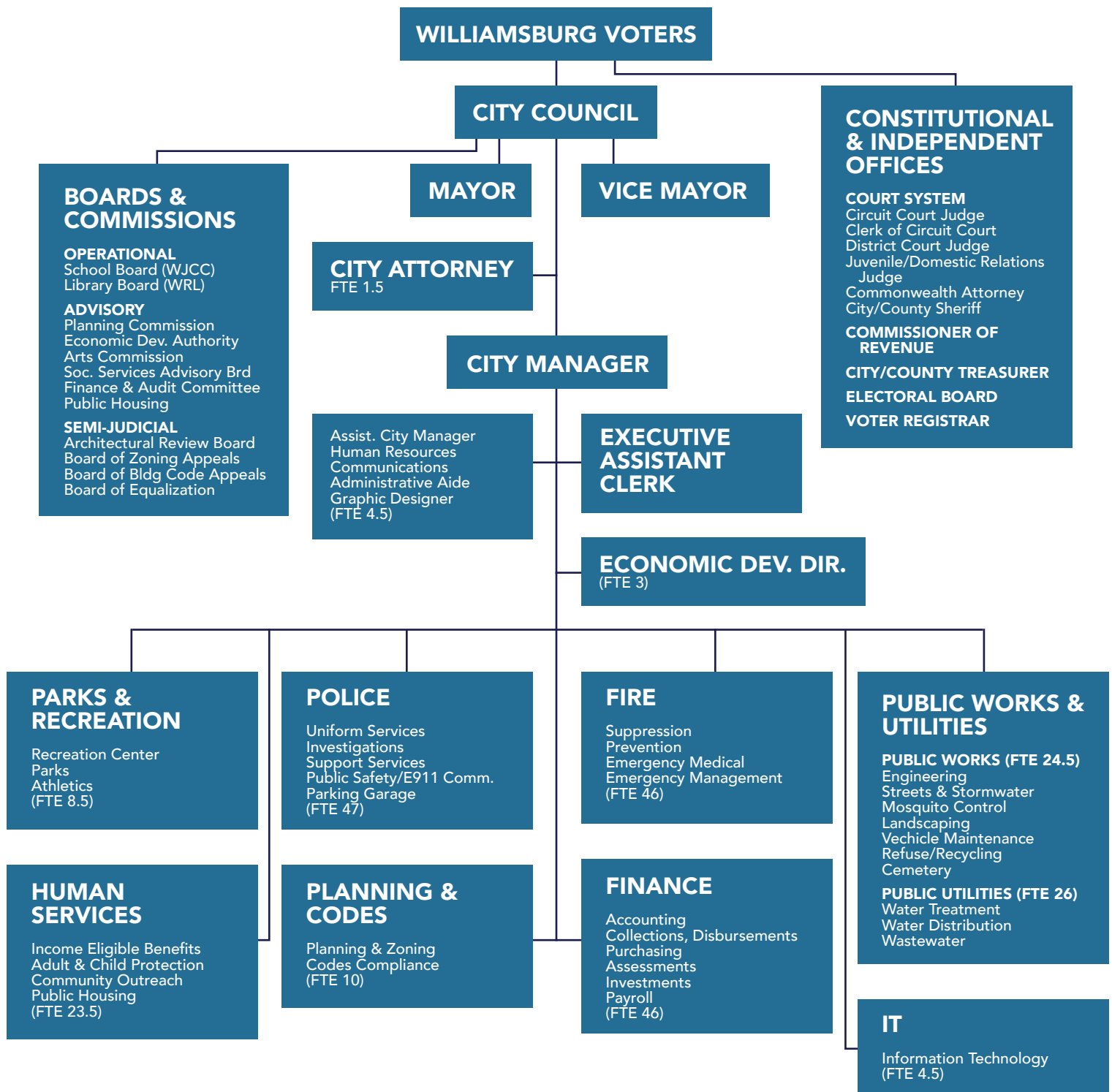
For the Fiscal Year Beginning

**July 1, 2020**

*Christopher P. Morill*

Executive Director

# CITY OF WILLIAMSBURG ORGANIZATIONAL CHART



# CITY OF WILLIAMSBURG BUDGET PROCESS FLOW

## PLANNING

### CITIZEN INPUT

Every other fall, the City conducts the National Community Survey to gauge citizen satisfaction.

## BUDGETING

### BUDGET DEVELOPMENT

Departments submit budget requests and Council holds Budget Retreat.

**WATCH NOW!**

### BUDGET ADOPTION

City Council adopts the budget in May of each year, setting the tax rate.

## EXECUTION

### FISCAL YEAR BEGINS

Virginia fiscal year begins July 1 and runs through June 30.

### AUDIT

An independent Auditor conducts onsite review of financial reporting and compliance. The audit is reviewed with the Finance and Audit Committee.

### GIO RETREAT

Council reviews current or sets new GIOs to help inform budget priorities.

### OUTSIDE AGENCIES

CFO, Tourism and Human Services send outside agency notices.

### BUDGET GUIDANCE

CFO and Manager provide budget guidance to staff.

### CITY MANAGER'S BUDGET

After input from Planning Commission and EDA, the City Manager delivers a proposed budget. Balancing Act available on website for public input.

### PUBLIC REVIEW

City Council holds public hearings on budget proposal and advertises planned tax rate.

### MID-YEAR ADJUSTMENTS

Staff presents the current budget forecasts for FY end and recommends any adjustments through June 30.

### ACFR

The Annual Comprehensive Financial Report relates the actual performance of the City's budget plan.



**PARTICIPATORY ELEMENT**

*\*The FY 2022 Budget was adopted in June due to COVID-19 related delays.*